# Multi-Factor Authentication (MFA)

SMS Authentication Method

Installation Guide





**INVESTED IN YOU.** 

# **SET-UP TAKES JUST A FEW MINUTES**

# LET'S GET STARTED!

In the following steps, we will take you through your Multi-Factor Authentication Setup. We will show you what to look for in your emails, what you need select, and how to finalize your activation.

## **STEP 1**

Please look for an e-mail from noreply@okta.com. The e-mail will look similar to the image to the right. If you cannot find this e-mail in your inbox, check your spam and junk folders. You may have to ask your IT department to whitelist okta.com if you cannot find the email.

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Your organization to the second secon	and a sector plan and a sec			
applications you normally use with a single username and password and a multi-factorauthentication (MFA).	eny Ro-use			
Cick the following link to activate your Olda account:				
Activate Okta Account				
This link expires in 10 days.				
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### **STEP 2**

Once you find this e-mail, please click "Activate Okta Account." Upon selecting this, you will be brought to a new page to complete the process.

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Your organization is using Okta to manage your web applications in compliance with FTC	
Guidelines. This means you can conveniently and securely access all the IA IKWG antibiations you normally use with a single username and normanif and page to size	
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# **STEP 3**

You will be brought to this page to set up your password.



## **STEP 4**

As you create your password, please be mindful of the password requirements. Once your password meets the security requirements, you will be directed to the next step.

### **STEP 5**

## **STEP 7**

You will receive a six digit code from 74454 to your mobile device. This six digit code will be di erent each time it is requested.



#### **STEP 8**

Enter the code on this page and click verify.



# **STEP 9**

After you set up your authentication, you will be returned to this page. The phone option should no longer be visible, indicating you have completed the setup. You can close this page.







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